



## ACC REGISTER ADVISORY PANEL (RAP) MEETING

Zoom Meeting

Friday 10<sup>th</sup> December 2021

2.00pm – 5.00pm

### Minutes of Meeting

#### Attendees

##### Independent.

Catherine Clarke, Chair RAP (CC)

Richard Needle (RN)

Heather Churchill (HC)

Fiona Stevenson (FS)

Doreen Rowland (DR)

##### ACC

Kathy Spooner, ACC CEO (KS)

Dawn Sherry, ACC Registrar (DS)

Gillian Stuart, ACC Head of Membership Services (GS)

##### Zoom

Heather Churchill and Sue Monckton-Rickett joined us on Zoom

##### Apologies

None

#### 1. Welcome

CC welcomed us all, saying how lovely it was to see everyone in person after such a long time. CC thanked RN for Chairing the last meeting in September at the last moment.

#### 2. Prayer

Prayers were offered.

#### 3. Conflicts of interest

There were no conflicts of interest

#### **4. Notes of last meeting and matters arising**

##### **Matters Arising:**

The minutes of the last meeting (19/03/21) were accepted as a true record by the meeting.

#### **5. Organisational Update: KS / SMR**

##### **Current Priorities**

A new and most urgent priority is updating ACC's database and website. System support for our current website and database is being withdrawn as there are no longer any software and security updates being released. This presents both a need for a new system due to risk or security breach and system malfunction and the opportunity to procure a new system that will provide better functionality.

The Membership Terms and Conditions of Membership document has been approved and is nearly ready to be sent out to members. It was agreed to add the ACC Statement of Faith as an appendix or as a hyperlink to the document.

#### **6. ACC Counselling Update:**

ACC are thinking of rebranding their name in the future. An idea is to be called Association of Christians **IN** Counselling. Other ideas are welcomed. ACC will be getting advice on names from marketing specialists.

##### **SCoPEd :**

The next publication of the SCoPEd framework is moving towards completion. HC acknowledged the vast amount of work involved and the fact that ACC is being recognised is encouraging. The positive of SCoPEd is that professional bodies including ACC are coming together. The final document is in place and due to be published on 25<sup>th</sup> January 2022.

**Phase 2** – Phase 2 of the project will have three main task: considering titles, gateways and impact.

Ethics and Standards - This has stalled due to limitations on resources. KS hoping to progress at some point.

Complaints – The new internal process has been agreed by the board and is ready to implement. More work needs to be done on the external document before this is made public.

#### **7. Risk Register:**

The PSA want all encourage professional bodies to consider together generic risks that apply to the profession. Each register can then consider these and add any specific to their members.

#### **8. Complaints Report SMR:**

SMR went through the standard complaint report

### **13. Practice Review (was audit):**

ACC plan to introduce the new practice review which is replacing the audit in January 2022. ACC will require 3 short pieces of reflection:

- What is going well?
- What ways has your practice developed?
- Areas of growth including reflecting on future CPD

Members are advised to discuss these questions with their supervisor. ACC want to be more engaged with those chosen for practice review and will be available by phone / zoom if members / supervisors need to discuss any part of the practice review.

### **14. Accreditation Process:**

The draft new Accreditation process is on-hold until the SCoPEd framework is published and Phase 2 activities have explored gateways.

### **15. Risks to ACC:**

The risks to ACC at present are the IT system which needs replacing as soon as possible

Issues around proposed legislation on conversion therapy have given rise to a risk that statements made in public may be contrary to the Memorandum of Understanding on Conversion therapy.

### **16. Standards & Policy Issues and Changes (CPD, Supervision, Insurance, Practice Break etc)**

No changes have been made.

### **17. RAP Standing Items / Concerns: Recruitment to panel**

No changes have been made with recruiting new RAP members.

### **18. Public Engagement:**

SMR has spoken on the radio about how counselling is as good for depression.

KS spoke to BBC online on Conversion Therapy.

KS, GS and SMR are attending an "Churches Together" conference in March 2022.

SMR is in talks with Church of England on providing support for survivors of abuse.

### **DONM –**

Next meeting will be on

11<sup>th</sup> March 2022 (zoom)

June 17<sup>th</sup>, 2022, in person