

## ACC Board Meeting Monday 19<sup>th</sup> January 2023

Venue: Zoom

(Meeting commenced 13.30 am)

	Title
	<p><b>Opening:</b> PM led the opening reflection</p> <p><b>In attendance:</b> Sue Monckton-Rickett Chair (SMR); Chris Williams Deputy Chair (CW); Tony Ruddle (TR); Peter Roberts (PR); Gathoni Hamilton-Foster (GHF); Phil Martin (PM) [left the meeting at 4pm]; Sean Charlesworth (SC); Sharon Hastings (SH); Christine Pinder (CP); Jim McRae (JMR); Kathy Spooner (KS).</p> <p><b>Apologies:</b> Wien Fung (WF); Janet McNish (JM); Peter Barraclough (PB)</p>
1.	<p><b>Minutes of the 9<sup>th</sup> December 2022</b></p> <p>The minutes of 9<sup>th</sup> December 2022 were approved.</p> <p><b>Matters Arising:</b> The action and decision tables were updated in the meeting.</p> <p><b>AOB:</b> Pastor Stephine email request.</p>
2.	<p><b>Standing items</b></p> <ol style="list-style-type: none"><li><b>Conflict of Interest:</b> It was confirmed that a Board member acting as a trainer for Pastoral Care should report this as a conflict of interest and also before any work commenced it needed to be approved by the Board. PR stated that payments to trustees are also reported in the Annual Accounts. JMR stated that he would record this. SH will record some proposed work for Waverley Abbey College.</li><li><b>RAP/PSA</b> - (included in other items)</li><li><b>Diversity &amp; Inclusion Update</b> - CW reported that no statement was made by the MOU Group about the Interim Scheme for Gender Identity Services for CYP. The current secretariat is with BACP and is up from renewal at the end of this month. The next meeting is early March. MPs are being asked to meet with MoU Group re Conversion Therapy legislation. Kelly Psychology, a mental health service, based in Hackney, is seeking to join the MOU Group. The Board agreed that they had no objection.</li></ol>
3.	<p><b>CEO Update</b></p> <p><b>PSA Targeted Review Update</b> - KS reported that the responses to the two conditions had been completed and were being reviewed to be submitted in the timeframe agreed with the PSA. KS summarised the submissions and the process of review carried out by the PSA.</p> <p>As part of the response to the targeted review WF will be the Board member to attend RAP (Register Advisory Panel) as independent from ACC Chair and CEO. A Board member also needs to be appointed to take responsibility with CEO &amp; Chair for ensuring that we are meeting the standards when we make policy changes etc., Board members to consider if they would take this responsibility and report to SMR.</p> <p>It was agreed that KS will invite the PSA team to come to a Board and RAP to provide information about the work of the PSA.</p> <p>Thanks was expressed to KS for the work on the submissions to the PSA.</p>

	<p>SMR asked for Board members to suggest people who could be lay members of complaint panels and it was also agreed that GHF would share this with Ethnic Tapestry group as there needed to be an increase the diversity of the panels. KS reported that there would be new PSA standards including: EDI and DBS requirements. The Board will have to create a timetable for reviewing new standards. The Board discussed the potential implications of the changes on ACC and. Its members.</p> <p>KS reported that the PSA is going to have a new structure and Graeme Mockler will be its head.</p> <p>KS reported that there was meeting with another Christian organisation in February to discuss potential collaborative working on some projects. .</p> <p><b>Staffing Update</b> - KS will provide a new organisational chart and provided updates with regard to staffing.</p> <p><b>IT System Rebuild</b> - Board papers include a written report with updates. Several Board Members volunteered to be involved in testing which is required before going live.</p>
<p><b>4.</b></p>	<p><b>Equality &amp; Diversity</b></p> <p>The Board consider what the level of understanding and training had been around this topic, the current position of the organisation and new initiatives or changes that are needed.</p> <p>It was agreed that more work could be done especially in relation to disability, the age and gender profile of ACC. We need to be intentional when we make decisions, changes or choose images in publications, website, etc.</p> <p>KS &amp; SH put forward some ideas for training about inclusion.</p>
<p><b>5.</b></p>	<p><b>Board Training</b></p> <p>The Board discussed training needs. It was agreed that the new board members be asked to complete the skills audit that others had completed.</p> <p>It was suggested that we need to look at team working/team building.</p> <p>SMR encouraged everyone to read "The Effective Board Member" book that everyone had been given a copy of and we could use this in some way for some board training.</p>
<p><b>6.</b></p>	<p><b>Risk Register</b> -Board members were asked to review outside the meeting and to inform if any issues or areas that need adding or amending.</p>
<p><b>7.</b></p>	<p><b>AOB</b> - KS asked if we are to offer some support the work in Uganda for Pastoral Care training. It was agreed that the amount requested should be provided, but stated that this was the only support that could be committed to for this year. GHF said that she would Uganda, that she would self-fund, to support the work and see the impact of ACC support.</p>

The meeting closed at 17.07

A handwritten signature in blue ink, appearing to read 'S Monckton-Rickett', with a large, stylized flourish at the end.

S Monckton-Rickett Chair  
15 / 02 / 2023